



Republic of the Philippines

Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

17 September 2026

DIVISION MEMORANDUM

No. 625 s. 2026

DATA GATHERING FOR THE DEVELOPMENT OF GUIDELINES ON THE OPERATIONALIZATION OF VARSITY PROGRAM IN PUBLIC SCHOOLS

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public and Private Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to **DepEd Order No. 13, s. 2015**, otherwise known as the **Establishment of a Policy Development Process at the Department of Education, the Bureau of Learner Support Services - School Sports Division (BLSS-SSD)** is undertaking the Development of Policy Guidelines on the Operationalization of the Varsity Program in Public Schools. In support of this initiative, a data-gathering activity shall be conducted to collect field-based information that will serve as basis for the formulation of evidence-based and responsive policy guidelines.

2. The data gathering aims to:

- a. establish baseline information on the existing varsity programs, practices, and implementation arrangements in public schools;
- b. determine the need, current status, capacities, and requirements for the operationalization of varsity programs in public schools;
- c. identify existing good practices, challenges, gaps, and areas requiring policy guidance or standardization; and
- d. gather field-based evidence and perspectives from schools to inform the development of the proposed policy guidelines.

3. The data gathering shall cover relevant information on sports offered, learner participation, organizational and management arrangements, athlete identification and selection, training and competition practices, coaching and technical support, facilities and equipment, funding and other resources, academic support, learner welfare and safety mechanisms, as well as existing practices, challenges, gaps, and support requirements.

4. The following links may be accessed for reference and submission:

Governance: <https://tinyurl.com/VarGovernance>

Regulations: <https://tinyurl.com/VarRegulation>

Guiding Principles: <https://tinyurl.com/VarPrinciples>

Procedures and Operations: <https://tinyurl.com/VarOperations>

5. The accomplished data-gathering instrument shall be **submitted on or before September 25, 2026**.
6. For further queries and clarification, you may contact **Maria Corazon A. Borbon** at 09175071780 or maria.borbon@deped.gov.ph and **Joseph Patrick Nilo** at 09565173021 or josephpatrick.nilo@deped.gov.ph.
7. Immediate dissemination and strict compliance with this Memorandum are desired.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:

HERBERT D. PEREZ
Assistant Schools Division Superintendent
Officer-in-Charge

Encl.: None

Reference: DepEd Order No. 13, s. 2015

To be indicated in the Perpetual Index
under the following subjects:

SPORTS
VARSITY PROGRAM

SGOD- data gathering for the development of guidelines on the operationalization of varsity program in public schools
SGO2E6GS-005583/September 17, 2026